

**COURSE CODE - 1020707**  
**UG DEGREE EXMINATION JAN - 2009**

**BLIS**  
**LIBRARY MANAGEMENT**

**(For the Candidates Admitted from Calendar Year 2007)**

**Time: 3 hours**

**Max. Marks 75**

**Section - A**

**Answer All Questions:**

**15X1=15**

1. Who is called as father of scientific management?
2. Who gave an acronym called POSDCORB?
3. What are the names of different charging and discharging system?
4. What is Inter library loan?
5. What are the steps involved in the process of personnel management?
6. What are different types of Reference services?
7. What is stock verification?
8. What are the different levels of management?
9. Define library management?
10. What is an annuals report?
11. What are records available in the library?
12. What is Browne system?
13. What are types of Library budgets?
14. What are the sources of library income?
15. What is on job training?

**Section - B**

**Answer any Five Questions:**

**5 X6 = 30**

16. a. Write a note on scientific management?  
(Or)  
b. Explain library Management?
17. a. Write a note on Theories of book selection?  
(Or)  
b. Write about Library automated circulation system
18. a. Discuss the purpose and objectives of binding?  
(Or)  
b. Explain Library statistics?
19. a. Explain about the preservation reading materials?  
(Or)  
b. Write a note periodical section?
20. a. Write a note on Library budgets?  
(Or)  
b. Explain different levels of management?

**Section - C**

**Answer any Two Questions**

**2 X 15 = 30**

21. Explain library management? Discuss different types of school thought?
22. Write essay on Reference section of library?
23. What do you mean by charging system? Describe any one Charging system.
24. What are steps involved in the process of personnel management?
25. What are various records are available in the library?