

COURSE CODE - 2020702
PG DEGREE EXMINATION-JAN 2009
MLIS
LIBRARY AND INFORMATION SYSTEM
MANAGEMENT

(For the Candidates Admitted from Calendar 2007 onwards)

Time: 3 hours

Max. Marks 75

Section-A

Answer All Questions:

15X1=15

1. Who is called as father of scientific management?
2. Who gave Fourteen Principles of Management?
3. Why Libraries are called as a non-profit Organization?
4. What is the focus of planning?
5. What are the steps involved in the process of personnel management?
6. Who developed PPBS techniques of Budgeting?
7. What is job analysis ?
8. What are the different levels of management?
9. Define library management?
10. Which school of thoughts of management McGregor is concerned?
11. What is Esprit de corps?
12. What are types of Library budgets?
13. What are the sources of library income?
14. What is meaning of organizational structure of the libraries?
15. Types of Library planning?

Section-B

Answer any Five Questions:

5 X6=30

16. a. Write a note on scientific management?
(Or)
b. Explain Human relation school of Management?
17. a. Write a note on organization chart?
(Or)
b. Explain about Departmentalization
18. a. What are the principles applied in the libraries?
(Or)
b. What are the principles of scientific management?
19. a. What are steps involved in the preparation of budgets?
(Or)
b. What are types of library Planning
20. a. Write a note on National information policy
(Or)
b. Explain different levels of management?

Section -C

Answer any Two Questions

2X15=30

21. Explain library management? Discuss different school of thought?
22. Write essay about library as non-profit organization?
23. Describe types of budgeting system? Explain PPBS.
24. What are steps involved in the process of personnel management?
25. Write a note about cost effectiveness and cost benefit analysis?